

Permit Number # \_\_\_\_\_  
Permit Issued \_\_\_\_\_  
Permit Expires \_\_\_\_\_  
Zoning District \_\_\_\_\_  
Tax Map Number # \_\_\_\_\_

## APPLICATION FOR ZONING/BUILDING PERMIT Village/Town of Livonia, County of Livingston, New York

### INSTRUCTIONS:

1. This application must be completely filled in by typewriter or ink and submitted to the Building Department with permit fee.
2. A land survey map showing location of lot and of buildings on premises, relationships to adjoining properties and street frontage may be required. A plot diagram may be substituted upon Building Department approval.
3. Actual work may not commence until issuance of building permit. Such permit shall be displayed on premises available for inspection through the progress of the work.
4. Submit 2 sets of plans and specifications with architect stamp seal if required.
5. Work under \$20,000 does not need architectural stamp or seal unless the work involves structural changes.
6. No Building shall be occupied or used until a Certificate of Occupancy has been issued by Building Department.
7. After approval of application, changes or alterations are prohibited unless Building Department approves. An additional permit fee may be charged predicated on the extent of the variation from the original plans.
8. This application is valid for one year, but may be extended for 3 months.
9. All building permits are required to be closed out with the issuance of a Certificate of Compliance or a Certificate of Occupancy.
10. It is the responsibility of the applicant/owner to contact the Building Department to conduct inspections during construction and upon completion of project.
11. New construction within Conesus Lake Watershed involving grading shall be referred to the Conesus Lake Watershed Inspector

**PROPERTY OWNER:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Town/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

**APPLICANT (If not property owner)** \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town/State/Zip: \_\_\_\_\_

### PROPOSED CONSTRUCTION LOCATION

Address: \_\_\_\_\_

Fire District: \_\_\_\_\_

Nearest Interesting Road: \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

### LOT INFORMATION

Lot Dimensions \_\_\_\_\_ feet wide \_\_\_\_\_ feet deep  
Lot Area: \_\_\_\_\_ square Feet \_\_\_\_\_ acres

### New CONSTRUCTION (If applicable)

- Public Water Hookup       Public Sewer Hookup  
 Private Water               Private Sewer

**Flood Plain** \_\_\_\_\_

Panel # \_\_\_\_\_

**NATURE OF WORK**

- Construction of New Building
- Addition to a Building - Size & Use \_\_\_\_\_
- Alteration to a Building - Describe \_\_\_\_\_
- Demolition of a Building - Describe \_\_\_\_\_
- Move / Relocate Structures
- Installation of Oil or Gas Burner
- Installation of Plumbing
- Installation of Electrical
- Other Work - Describe \_\_\_\_\_

**NON-RESIDENTIAL STRUCTURES**

- Accessory Building Size \_\_\_\_\_
  - Garage - Att'd \_\_\_\_\_ Det'd \_\_\_\_\_ Size \_\_\_\_\_
  - Shed Size \_\_\_\_\_
  - Deck/Porch Size \_\_\_\_\_
  - Fence Size \_\_\_\_\_
  - Pool  Inground Size \_\_\_\_\_
  - Sign
  - Other Work - Describe \_\_\_\_\_
- Heat Type \_\_\_\_\_
- Fuel Type \_\_\_\_\_

**CONTRACTOR**

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Organization: \_\_\_\_\_

Telephone: \_\_\_\_\_

Address: \_\_\_\_\_

City/Town: \_\_\_\_\_

State: \_\_\_\_\_

Names and Telephone Numbers of Subcontract Electrician, Plumber and Other Subcontractors:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CONTRACTOR COMPENSATION OR GENERAL LIABILITY CARRIER (If Applicable)**

Name: \_\_\_\_\_

Policy # \_\_\_\_\_

**ARCHITECT/ENGINEER (If Applicable)**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Professional License No: \_\_\_\_\_

State: \_\_\_\_\_

**TYPE OF DWELLING - NO OF STORIES** \_\_\_\_\_

- Ranch Dimensions \_\_\_\_\_ SQ. FT. \_\_\_\_\_
  - Raised Ranch Dimensions \_\_\_\_\_ SQ. FT. \_\_\_\_\_
  - Spit Level Dimensions \_\_\_\_\_ SQ' FT. \_\_\_\_\_
  - 1½ Story Dimensions \_\_\_\_\_ SQ. FT. \_\_\_\_\_
  - 2 Story Dimensions \_\_\_\_\_ SQ. FT. \_\_\_\_\_
  - Modular Dimensions \_\_\_\_\_ SQ. FT. \_\_\_\_\_
  - Mobile Home Dimensions \_\_\_\_\_ SQ. FT. \_\_\_\_\_
- Year \_\_\_\_\_

**OCCUPANCY & USE OF PROPERTY**

- One Family Dwelling
- Two Family Dwelling
- Multiple Dwelling # Units \_\_\_\_\_
- Commercial - Type \_\_\_\_\_
- Professional - Type \_\_\_\_\_
- Other Type - Occupancy \_\_\_\_\_
- Change in Occupancy \_\_\_\_\_

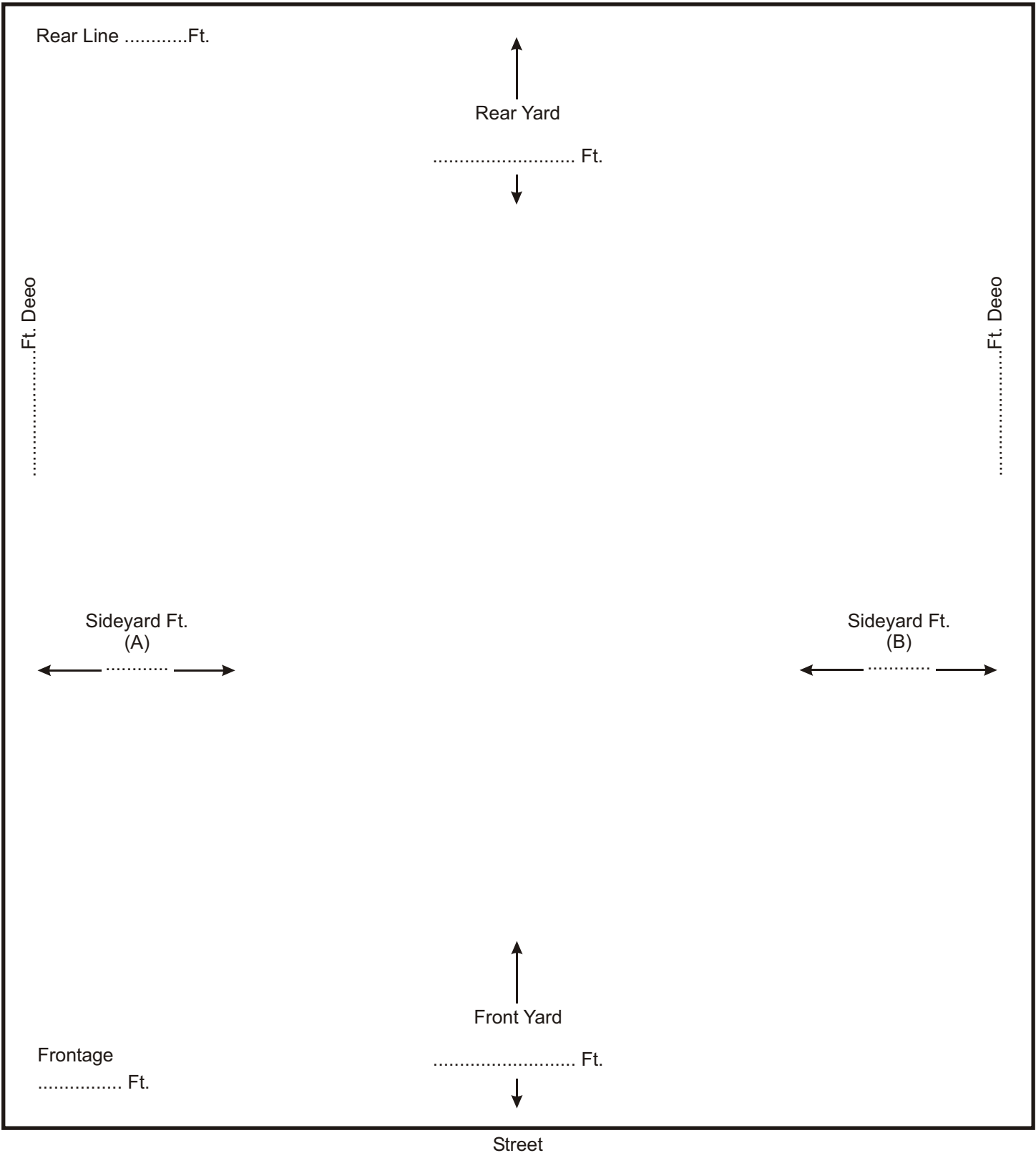
**CHIMNEY/FIREPLACE:**

- Erection of Chimney UL# \_\_\_\_\_
  - Installation of a Fireplace or Insert UL# \_\_\_\_\_
  - Installation of a Wood Burner UL# \_\_\_\_\_
- Make of Stove/Fireplace/Insert \_\_\_\_\_

Detailed sketch of proposed construction, materials proposed and floor plan (if applicable) must be provided on additional sheet.

# PLOT DIAGRAM/SURVEY MAP

Locate clearly and distinctly all buildings, whether existing or proposed, and indicate all setback dimensions from property lines. Give identifying information or deed description, show all easements and street names, adjacent property owner names. Indicate whether an interior or a corner lot. Show any water bodies or creeks, shorelines.



**FEE INFORMATION**

Estimated Cost of Construction: \_\_\_\_\_

Floor Area: \_\_\_\_\_ Sq. Ft. \_\_\_\_\_

Fee: \_\_\_\_\_ Received: \_\_\_\_\_ By: \_\_\_\_\_

I hereby apply under the Zoning Ordinance and the Building Code of the Village/Town of Livonia, New York for a permit to construct or alter a building and/or accessory structure as set forth above, and I certify that the statement herein contained are true to the best of my knowledge and belief.

I also grant the permission for the Code Enforcement Officer to enter the property and structures thereon as frequently as deemed necessary to inspect the same for the compliance of the Uniform Code.

If the applicant is not the owner, please explain: \_\_\_\_\_

\_\_\_\_\_  
Signature of Applicant/Owner Date

This application is hereby (Approved/Disapproved) and permission is (Granted/Refused) for the construction or alteration of a building and/or accessory structure as set forth above.

\_\_\_\_\_  
Zoning Officer/Building Inspector Date

Does Use Violate Any Code: \_\_\_\_\_

If So Describe \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**PETITION**

To the Livonia Joint Board of Appeals

Dated \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signed \_\_\_\_\_  
Petitioner

Action by the Joint Board of Appeals on the above stated matter:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dated \_\_\_\_\_

Attest \_\_\_\_\_  
Secretary, Board of Appeals

Chairman \_\_\_\_\_

Member \_\_\_\_\_

Member \_\_\_\_\_

Member \_\_\_\_\_

Member \_\_\_\_\_