



# Autumn in the Village 2017

April 2017

Dear Not-For-Profit Vendor,

It is once again time to plan for our "Autumn in the Village" Festival. This year it will be held on Saturday, September 9<sup>th</sup>, 2017. Again this year the festival will include:

- Live music
- Food vendors
- Crafts
- Entertainment & activities for all ages
- And more.....

The hours of the festival will be 11:00am to 6:00pm. You will be able to start setting up at 7:00am and cars must be moved out of the area by 10:00am. Enclosed is a registration form for you to fill out and return if you plan on participating in the 2017 Festival. Please return your form as soon as possible as space is limited to 100 vendors. If you have any special needs such as electricity or are handicapped please include that information on your form and we will do our best to help you. Registration forms must be received by August 18<sup>th</sup>, 2017. You will be sent a vendors pass closer to the event within two weeks. We hope to see you at this year's Autumn in the Village Festival!

**\*\*NO REGISTRATIONS WILL BE ACCEPTED AFTER THE DEADLINE\*\***

**\*\*\*PLEASE ...NO DOGS AT THE FESTIVAL\*\*\***

Sincerely,

If you have any questions contact: Melissa Carey  
(585)367-9574  
(585)313-4534

Autumn in the Village Committee

**Autumn in the Village 2017**  
**Saturday, September 9<sup>th</sup>, 2017 ~ ~ 11:00am - 6:00pm**

**NON-REFUNDABLE NOT FOR PROFIT REGISTRATION FEE \$10.00**

**Forms are Due No Later Than August 18th - NO EXCEPTIONS**

**LATE REGISTRATION FEE AFTER AUGUST 18<sup>TH</sup> - \$20.00**

Spaces are a minimum of 10' x 10'. Vendors are asked to confine their displays to their allotted space. **MOST LOCATIONS WILL BE ON PAVEMENT AND VENDORS SHOULD PLAN ACCORDINGLY.**

Participants must supply their own tables, tents, etc. and set up their own displays. Spaces are on a first come first serve basis and the Autumn in the Village Committee has final say on all locations. A vendor pass will be mailed to you prior to the festival. All set up is to be complete and vehicles moved to designated parking area no later than 10:00am. Tear down begins at 6:00pm and vendors to be off the street by 7:00pm. **No vendor is permitted to leave early.** If a situation arises and you must leave, your possessions will stay and you will have to return for them at 6:00pm. **ABSOLUTELY NO EXCEPTIONS.**

The Village of Livonia and producers of the "Autumn in the Village" festival are not responsible for loss or damage. Each vendor is responsible for his or her own property. Any injury or damage to persons or property is the sole responsibility of the vendor. Property owners, agents, merchants and "Autumn in the Village" producers shall be held blameless from any liability.

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Organization: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail Address \_\_\_\_\_

Specific Description of what you will be selling or exhibiting:

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By signing below I attest that I have read the Autumn in the Village Non-Profit information sheet (above) and I agree to abide by all of the conditions contained therein. I fully understand the vendor fee is non-refundable.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Make check or money order payable to "Autumn in the Village"**  
Mail payment and completed form to: Melissa Carey - Autumn in the Village  
PO Box 161  
Livonia NY 14487

\_\_\_\_\_ **CHECK IF ELECTRICITY IS NEEDED**

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**For "Autumn in the Village" use only**

**Date Paid:** \_\_\_\_\_ **Payment Method:** \_\_\_\_\_ **Check:** \_\_\_\_\_ **Cash:** \_\_\_\_\_