



Town of Livonia  
35 Commercial Street, PO Box 43  
Livonia, New York 14487  
(585) 346-2098

**APPLICATION FOR REVIEW AND APPROVAL OF SUBDIVISION**

Applicant: \_\_\_\_\_ Owner of Land: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Phone#: \_\_\_\_\_ Phone#: \_\_\_\_\_

Name of Subdivision: \_\_\_\_\_ Number of Lots: \_\_\_\_\_

Property located in \_\_\_\_\_ Zoning District.

Location of proposed Subdivision (distance & direction to nearest road intersection): \_\_\_\_\_

\_\_\_\_\_

Size of property (dimensions & area): \_\_\_\_\_

Subdivision prepared by the following Licensed Engineer and/or Land Surveyor: \_\_\_\_\_

Attorney for Applicant, if any: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address: \_\_\_\_\_

Is property located in a Floodplain area? \_\_\_\_\_

Names of adjoining property owners or owners directly across highway: \_\_\_\_\_

Is any waiver of, Variance or exception to requirements of Subdivision Ordinance requested by applicant? \_\_\_\_\_ If so, attach the request hereto with reasons for each request.

The undersigned applicant hereby requests approval by the Livonia Joint Planning Board of the above-identified Subdivision Plans.

Applicant/Representative: \_\_\_\_\_ Date: \_\_\_\_\_

Owner: \_\_\_\_\_ Date: \_\_\_\_\_

This application must be accompanied by all Review Fees as determined from the Schedule of Review Fees as adopted by the Town Board, as posted in the Building & Zoning Office.

**\$75.00 – Each Lot.**

**\$75.00 – Planning Board review.**

**\$85.00 – Planning Board review & Public Hearing. **\*\*Please address payments to: "Livonia Town Clerk"****

\*Costs incurred by the Planning Board for consultation fees or other extraordinary expenses in connection with the review of a proposed Subdivision shall be charged to the applicant. (Example: Town Engineer fees, etc.).

**This application requires the submission of a Short Form Environmental Form (SEQR) and an Agricultural Data Statement if applicable.**

**Please submit 9 copies of the maps & email the complete digital application to: [bzteam@livonianyny.org](mailto:bzteam@livonianyny.org)**

The applicant will be required, where applicable, to conform to the Livonia Design Criteria and specifications for land development. Site Plan Approval is required prior to the issuance of a Building Permit. The Town of Livonia is not responsible for the quantity or quality of water. Permits for Septic Systems must be obtained from Livingston County Health Department. New driveway location(s) must conform to the Town of Livonia requirements, and a Permit from the Livingston County Highway Department (DOT) must be obtained.

**\*\*Once the FINAL subdivision maps have been filed with Livingston County, our office requires 2 signed copies. 1 digital copy emailed to [bzteam@livonianyny.org](mailto:bzteam@livonianyny.org), and one signed paper copy. The maps should be labeled final. It is the responsibility of the Surveyor or applicant to provide this requirement to the Building & Zoning office.**

