

AGENDA

**VILLAGE OF LIVONIA
Regular Board Meeting
Board of Trustees
January 23, 2025**

1. Call to Order - Pledge @ 7:05 PM
2. Oath of Office – Colleen Hay
3. Open Session
4. Pay Bills Claims #198 - 223; \$32,272.91
5. Approve Minutes – December 18, 2024 and January 16, 2025 Special Meeting
6. Lease Agreement with Rotary – 1st Read
7. Budget Transfer Discussion
8. Discuss Business Enrollment Agreement with FNBO for Online Access
9. Discussion Re: Kurtz Farmland Protection Project
10. Reports
 - a. Discuss Meeting Dates for February and March and Budget Calendar
 - b. Other Reports?
11. Adjournment

Village of Livonia
Board of Trustees Meeting
January 23rd, 2025

Present: Mayor Chris Genthner, Cindy Pfeifer, Colleen Hay, Dan Coon, Bill Kurtz, Holly Kubrich, and Chris Hoffmann.

Excused: Annette Meade.

Guest: Earl Hay.

Mayor Chris Genthner called the meeting to order at 7:00 PM.

M/2/C (B. Kurtz, D. Coon) to approve the minutes from the December 18th, 2024 meeting. Passed 4 to 0. Holly Kubrich asked if Chris West has notified the current tenant at 22 – 24 Commercial Street of the proposed renovation. Mayor Genthner replied yes.

M/2/C (H. Kubrich, D. Coon) to approve the payment of claims #198 to #223 in the amount of \$32,272.91. Passed 4 to 0. Claim # 214, payable to American Rock Salt Company, LLC, indicates that currently the Village's supply of road salt is OK.

Oath of Office – Colleen Hay.

The Oath of Office was administered by Cindy Pfeifer. Colleen Hay recited the Oath of Office declaration. The book was signed and notarized. Congratulations were extended to Colleen.

Special Joint Meeting for the Appointment of a New Fire Commissioner

M/2/C (H. Kubrich, D. Coon) to approve the minutes from the January 16th, 2025 meeting with the Town of Livonia. On this date, Chris Spencer was appointed as a new Livonia Joint Fire District Commissioner. Passed 4 to 0. Please find these minutes attached.

Lease Agreement with Rotary – 1st Read

Please find this one page item, titled License Agreement, attached.

This agreement, between the Village of Livonia and the Rotary Club of Livonia, states that the Livonia Rotary will purchase and build a storage shed for medical equipment. This service will be called the "Loan Closet." The Loan Closet will be

located on property owned by the Village of Livonia, at 36 Commercial Street. Village of Livonia Attorney Peter Skivington has reviewed and approved this Agreement. Dan Coon mentioned that building the shed is “on hold” during the cold weather. Insurance for this structure will be covered by the Village of Livonia. Dan Coon will present this Agreement at the next Rotary meeting.

Budget Transfer Discussion

Chris Hoffmann asked the Village Board to consider transferring \$40,000 from the Equipment Reserve Fund to the Equipment Fund to be able to purchase a tractor with an attached salter. Please find this Resolution attached.

M/2/C (H. Kubrich, B. Kurtz) to approve and authorize the transferring of \$40,000 from the Equipment Reserve to Equipment and increasing the appropriation budget by this same amount for the purpose of purchasing a tractor and salter.

The Roll Call Vote thereon was as follows:

Mayor Chris Genthner	aye
Trustee William Kurtz	aye
Trustee Holly Kubrich	aye
Trustee Annette Meade	absent
Trustee Dan Coon	aye

The motion was carried 4 to 0.

Discuss Business Enrollment Agreement with FNBO for Online Access

FNBO – First National Bank of Omaha will be used for Electronic Billing. Colleen Hay will fax this Enrollment Agreement to FNBO. Please find this Online Service Authorization attached.

M/2/C (B. Kurtz, D. Coon) to approve and authorize use of the Online Services in connection with its accounts at the First National Bank of Omaha, (FNBO). Passed 4 to 0.

Proposed Meeting Schedule for February, March and April – Budget & Reorganization.

February Meeting --- Wednesday, February 26th

March Meeting -----Wednesday, March 26th

April Meetings -----Tuesday, April 8th – Reorganization Meeting

April Meetings -----Tuesday, April 22nd – Budget Public Hearing

Discussion: William Kurtz Farmland Protection Project

Bill Kurtz handed out a map showing his farmland. 41 acres are within Village boundaries. Bill would like to protect his land and keep it available for farming. Please find attached William Kurtz's Farm map and a letter from Genesee Valley Conservancy. The letter from the Conservancy states that they will not protect farmland within a Village, except when the Village municipality endorses the project with either a resolution or a letter of support provided by either the Village of Livonia Board or the Livonia Planning Board. Future development on the 41 acres would be limited to agricultural use. Mayor Genthner asked if Bill's family is aware of this protection project. Bill replied that they were. He also mentioned that when he retires he will rent the land to another farmer. This subject will be discussed again at the February meeting.

Reports

Livonia Fire Department

Dan Coon informed the Village Board that the Livonia Fire Dept. Truck Committee is purchasing a new Pumper/Tanker.

Mayor Genthner read a thank you note from Rhonda Roeser.

Department of Public Works

Chris Hoffmann told the Board that the new truck is out back. It is insured and inspected but the paperwork is not here yet. The Insurance is no-fault for an accident done by a Village truck.

M/2/C (H. Kubrich, B. Kurtz) to adjourn the Village Board Meeting at 7:40 PM.
Passed 4 to 0.

Respectfully Submitted,

Jo Ann Weber

ABSTRACT OF AUDITED VOUCHERS

GENERAL FUND

VILLAGE OF LIVONIA

LIVINGSTON COUNTY, NEW YORK

DATE OF AUDIT: 01/23/2025

NUMBER 008

TOTAL CLAIMS: \$32,272.91

(Original to Village Treasurer - Duplicate to be retained by Village Clerk or Auditor)

Voucher #	Claimant	Account #	Amount	Check
198	EXCELLUS HEALTH PLAN -GROUP 000041538006/HEALTH PREMIUMS- JAN 2025	A9060.800	4,286.42	6525 01/02/2025
198	EXCELLUS HEALTH PLAN -GROUP 000041543224/DENTAL BLUE- JAN 2025	A9060.810	253.61	6525 01/02/2025
199	FRONTIER 58534631000701086/OFFICE PHONE	A1620.400	182.60	6526 01/02/2025
199	FRONTIER 58534620101001856/GARAGE PHONE	A5132.400	63.82	6526 01/02/2025
200	NATIONAL GRID 26631-01006/GROVE STREET LIGHTING	A5182.400	77.39	6527 01/02/2025
200	NATIONAL GRID 37952-94104/OUTDOOR LIGHTING	A5182.400	1,422.63	6527 01/02/2025
200	NATIONAL GRID 81161-35005/CHURCH STREET LIGHTING	A5182.400	293.37	6527 01/02/2025
200	NATIONAL GRID 42536-63100/OUTDOOR LIGHTING	A5182.400	189.80	6527 01/02/2025
200	NATIONAL GRID 61400-70002/12 MAIN ST LIGHTING	A5182.400	436.47	6527 01/02/2025
200	NATIONAL GRID 03640-55005/VOSLER PARK	A7110.400	138.62	6527 01/02/2025
200	NATIONAL GRID 57791-25008/VOSLER PARK	A7110.400	213.46	6527 01/02/2025
200	NATIONAL GRID 32187-95104/COMMUNITY PARK	A7110.400	78.30	6527 01/02/2025
200	NATIONAL GRID 45027-62007/ART PARK	A7110.400	115.25	6527 01/02/2025
200	NATIONAL GRID 83387-98108/61 MAIN ST BALLPARK	A7110.400	64.21	6527 01/02/2025
201	CHARTER COMMUNICATIONS 0013806121324/INTERNET	A1680.400	149.97	6528 01/02/2025
202	JACKSON WELDING 0070056919/ACETYLENE	A5132.400	98.35	6529 01/07/2025
203	FNBO 113-9791429-0915404/AMAZON/SHOP TOWELS	A5110.410	56.64	6530 01/07/2025
203	FNBO 113-9371745-0465043/AMAZON/COME ALONG WITH STEEL CABLE	A5132.200	101.92	6530 01/07/2025
203	FNBO 173327040086424099d4/DRUG & ALCOHOL CLEARINGHOUSE	A5132.410	25.00	6530 01/07/2025
203	FNBO 1042000314/WALMART/HOLIDAY LIGHTS	A7550.400	17.50	6530 01/07/2025
203	FNBO 113-9452172-5669015/AMAZON/LED LIGHTS	A7550.400	52.77	6530 01/07/2025
203	FNBO 26722/WANDA'S/XMAS TREE LIGHTING EVENT	A7550.400	95.73	6530 01/07/2025
204	GENESEE LUMBER OF LAKEVILLE 349042/NUTS/BOLTS	A5110.410	5.38	6531 01/07/2025

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204	GENESEE LUMBER OF LAKEVILLE 348517/CORED PLUG	A5110.410	3.99	6531 01/07/2025
204	GENESEE LUMBER OF LAKEVILLE 348816/KEY	A5110.410	5.56	6531 01/07/2025
204	GENESEE LUMBER OF LAKEVILLE 348325/TAPE DISPENSER	A5110.410	29.95	6531 01/07/2025
205	UDIG NY INC 24120963/DIG SAFELY	A5132.400	5.00	6532 01/07/2025
206	HONEOYE FALLS NAPA 319901/20IN EXACTFITBLADE	A5110.420	11.19	6533 01/07/2025
206	HONEOYE FALLS NAPA 319792/JB WELD STICK	A5110.420	7.49	6533 01/07/2025
206	HONEOYE FALLS NAPA 894614/CREDIT FOR DUP PAY	A5110.420	-67.53	6533 01/07/2025
206	HONEOYE FALLS NAPA 319425/GEAR OIL	A5110.420	12.90	6533 01/07/2025
206	HONEOYE FALLS NAPA 319225/STA-BIL/OIL FILTER	A5110.420	22.14	6533 01/07/2025
206	HONEOYE FALLS NAPA 318946/RADIAL SEAL FILLER	A5110.420	47.20	6533 01/07/2025
207	HURRICANE TECHNOLOGIES 57450/ADOBE SUBSCRIPTION/SONIC WALL/BACKUP AND MONITORING	A1680.400	142.99	6534 01/07/2025
208	TRACTOR SUPPLY CREDIT PLAN 701198/HYD FLUID/ WINDSHIELD WASHER FLUID	A5110.420	89.93	6535 01/07/2025
209	BRIGGS TIRE SERVICE 57382/TIRES	A5110.420	385.00	6536 01/07/2025
209	BRIGGS TIRE SERVICE 57449/TIRES FOR 2500 CHEVY PLOW	A5110.420	1,160.00	6536 01/07/2025
210	J & A FARM MARKET 0029WREATH FOR VILLAGE OFFICE	A7550.400	40.99	6537 01/09/2024
211	TOWN OF LIVONIA HIGHWAY FUND 2024-21FUEL	A5110.430	2,616.10	6538 01/09/2024
212	GREEN MOUNTAIN LUMBER 653893/2- 2X10X10	A5110.410	66.70	6539 01/09/2024
213	PENNY LANE PRINTING 16890/SPONSOR SIGNS WITH & W/OUT GROMMETS	A7550.410	84.00	6540 01/09/2024
214	AMERICAN ROCK SALT CO., LLC 0778012/67.51 TONS SALT	A5142.400	3,037.95	6541 01/16/2025
214	AMERICAN ROCK SALT CO., LLC 0778623/67.76 TONS SALT	A5142.400	3,049.20	6541 01/16/2025
214	AMERICAN ROCK SALT CO., LLC 0777555/67.38 TONS SALT	A5142.400	3,032.10	6541 01/16/2025
215	CASELLA WASTE SERVICES 214652/REFUSE - JAN 2025	A8160.400	8,621.00	6542 01/16/2025
216	CHARTER COMMUNICATIONS 0013806011325/PHONE/INTERNET	A1680.400	149.97	6543 01/22/2025

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Voucher #	Claimant	Account #	Amount	Check
217	BESCO ELECTRIC SUPPLY 3735/L858 ROD AND 6 GFIS	A7110.400	174.00	6544 01/22/2025
218	LANDPRO EQUIPMENT LLC 3160808/WHEEL	A5110.420	17.77	6545 01/22/2025
219	RG & E 20011954565-01152025/NAT GAS - OFFICE	A1620.400	121.40	6546 01/22/2025
219	RG & E 20011922448-01152025/NAT GAS - GARAGE	A5132.400	164.65	6546 01/22/2025
219	RG & E 20014357956-01152025/NAT GAS - BOWEN	A7110.400	35.05	6546 01/22/2025
220	SIGN BLAZER 6647/DOOR LETTERING AND INSTALLATION	A5132.400	244.00	6547 01/22/2025
221	FRED'S FLAGS 22242/ASSORTMENT OF FLAGS	A8510.400	295.00	6548 01/22/2025
222	PENNY LANE PRINTING 250117/200 ENVELOPES - AIV	A7550.410	95.00	6549 01/22/2025
222	PENNY LANE PRINTING 250110/50 LETTERHEAD FOR AIV	A7550.410	15.00	6549 01/22/2025
222	PENNY LANE PRINTING 250112/THANK YOU CARDS - AIV	A7550.410	65.00	6549 01/22/2025
222	PENNY LANE PRINTING 250113/100 LETTERHEAD WITH COLLAGE FOR AIV	A7550.410	30.00	6549 01/22/2025
223	JACKSON WELDING 0070059817/OXYGEN, HAZMAT CHARGE	A5132.400	43.01	6550 01/23/2025

Total:

32,272.91

To the Treasurer of the above VILLAGE:

The above listed claims having been presented to the Trustees of the above-named Village, and having been duly audited and allowed in the amounts as shown on the above-mentioned date, you are hereby authorized and directed to pay each of the listed claimants the amount allowed upon his claim appearing opposite his name.

In Witness Whereof, I have hereunto set my hand as Clerk Treasurer at

the above Village this 23rd day of January, 20 25

[Signature]
Signature

DRAFT

LICENSE AGREEMENT

This agreement between the Village of Livonia, as Licensor, and the Rotary Club of Livonia, as Licensee, agrees:

1. The Livonia Rotary Club will purchase and build a storage unit for the purpose of operating the service called the "Loan Closet" on property owned by the Village of Livonia located at 36 Commercial Street.
2. The purpose of the storage unit will be for the storage of medical equipment that the Livonia Rotary Club provides to the residents of the Town and Village of Livonia at no cost.
3. By this Agreement, the Village hereby provides to the Livonia Rotary Club the license to locate the building on Village property for only that purpose stated herein.
4. The Village provides the license to the Livonia Rotary Club for an indefinite period of time, subject to termination by the Village of Livonia or the Livonia Rotary Club upon six (6) months written notice.
5. Upon termination, the Livonia Rotary Club will either remove the structure or surrender the structure to the Village of Livonia.

Dated:

Signed:

MAYOR
Christopher J. Genthner

CLERK-TREASURER
Cynthia Pfeifer

DEPUTY CLERK
Colleen W. Hay



BOARD OF TRUSTEES

Daniel Coon
Annette Meade
Holly Kubrich
William S. Kurtz

36 Commercial Street • P.O. Box 161 • Livonia, New York 14487-0161
(585) 346-3100

"This institution is an equal opportunity provider"

At a regular meeting of the Board of Trustees of the Village of Livonia, County of Livingston, State of NY, on the 23rd day of January 2025, the following resolution was offered by Trustee Holly Kubrich and seconded by Trustee William Kurtz:

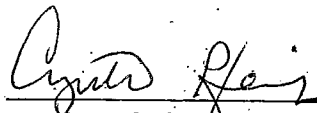
Resolved, That the Village of Livonia authorizes transferring \$40,000 from the Equipment Reserve to Equipment and increasing the appropriation budget by this same amount for the purpose of purchasing a tractor and salter.

The Roll Call Vote thereon was as follows:

Mayor Chris Genthner	<u>Aye</u>
Trustee William Kurtz	<u>Aye</u>
Trustee Holly Kubrich	<u>Aye</u>
Trustee Annette Meade	<u>ABS</u>
Trustee Dan Coon	<u>Aye</u>

The motion was carried 4-0

I, Cynthia Pfeifer, Clerk of the Village of Livonia, County of Livingston, State of New York, do hereby certify the above statement to be true and correct. Dated at the Village of Livonia, New York this 23rd day of January 2025.


Cynthia Pfeifer, Clerk Treasurer

ONLINE SERVICE AUTHORIZATION WITH FIRST NATIONAL BANK OF OMAHA

RESOLVED, that the Organization authorizes use of the Online Services (the Services) in connection with its accounts at First National Bank Omaha;

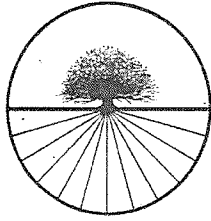
FURTHER RESOLVED, that the Organization agrees to the terms of the Online Service Agreement with Bank (specifically including, but not limited to, the terms of Section 2 thereof pertaining to User IDs, Passwords and Security) (the Agreement) and hereby authorizes any officer or representative of the Organization to execute such application, agreements and other documents, including revisions thereto, as may be necessary or appropriate in the opinion of such officer or representative to obtain the Services and to bind the Organization to the Agreement;

FURTHER RESOLVED, any representative of the Organization with present or future authority to open additional accounts in the name of the Organization (the Master Agent) is authorized to appoint from time to time the Administrator referred to in the Agreement, it being understood that (1) the Administrator will have the ability to add, delete, and modify User IDs and passwords and to determine the persons that will have access thereto and the type of access they have; and (2) any one person in possession of a User ID and password will be permitted to use the Services, which may include the making of payments from the accounts of the Organization, regardless of whether such person is an authorized signer on the Organization's accounts, and regardless of whether any such accounts otherwise require two or more signatures or have other restrictions. The Bank may accept appointments of the Administrator orally, but is entitled to require written confirmation thereof. Upon acceptance of such an appointment, the Bank may so note on this form or on any other similar or related forms pertaining to the Organization's accounts at the Bank;

FURTHER RESOLVED, that the Bank shall be under no obligation to make any inquiries in order to verify or confirm: (1) any representations or instructions of any Master Agent; (2) instructions received from the Administrator; (3) any transactions effected through the use of the Organization's User IDs or passwords; or (4) the application of the Organization's funds, it being understood that the Bank shall in no way be responsible for misapplication of the Organization's funds by virtue of the authority herein given;

FURTHER RESOLVED, that the power and authority granted by these resolutions shall continue in full force and effect until notice in writing is received by the Bank of the cancellation or modification thereof. Such notification must specifically state that it relates to Online Services, describe the termination or change requested, and be delivered to the Bank in a time and manner that affords the Bank a reasonable time to act thereon; and

FURTHER RESOLVED, that to the extent these resolutions are inconsistent with any prior resolutions of the Organization, these resolutions shall control. These resolutions shall further control over any future resolutions pertaining to the Organization's deposit accounts at Bank, if a Master Agent instructs the Bank to include such accounts in the Services.



Genesee Valley Conservancy

December 18, 2024

36 Commercial St
PO Box 161
Livonia, NY 14487

Dear Mayor Genthner,

The Genesee Valley Conservancy has been communicating with a Village of Livonia resident, William Kurtz, who is interested in protecting his land and keeping it available for farmers. With 93 acres of 100% prime soils, this would be great farmland to remain in agricultural production and dissuade any conversion of land to uses that are incompatible with farming.

The tax parcels that would be included in a farmland protection project are visible on the attached map. Our concerns are the 41-acre and 0.6-acre westerly parcels that are within Village boundaries (notated by the pink boundary lines). It is our Acquisitions Policy that we will not protect farmland within a Village, *"except when the Village municipality has endorsed the project via a resolution or letter of support provided by either the Village board or planning board; whichever entity the municipality determines should review the potential project."*

If we receive such support, we can move forward with an application to protect Mr. Kurtz' land using a conservation easement. However, as Bill Kurtz is a Village Trustee, he would need to be recused from any meeting or discussion on this matter, not merely abstain.

We are inquiring to see if the Village is willing to allow this farmland to be permanently protected, acknowledging that future development on the 41-acre parcel within the Village boundary would be limited to purposes that are consistent with agricultural uses. If it would help, Genesee Valley Conservancy staff would be happy to attend a future village board meeting to discuss our Farmland Protection programs in more detail.

Sincerely,

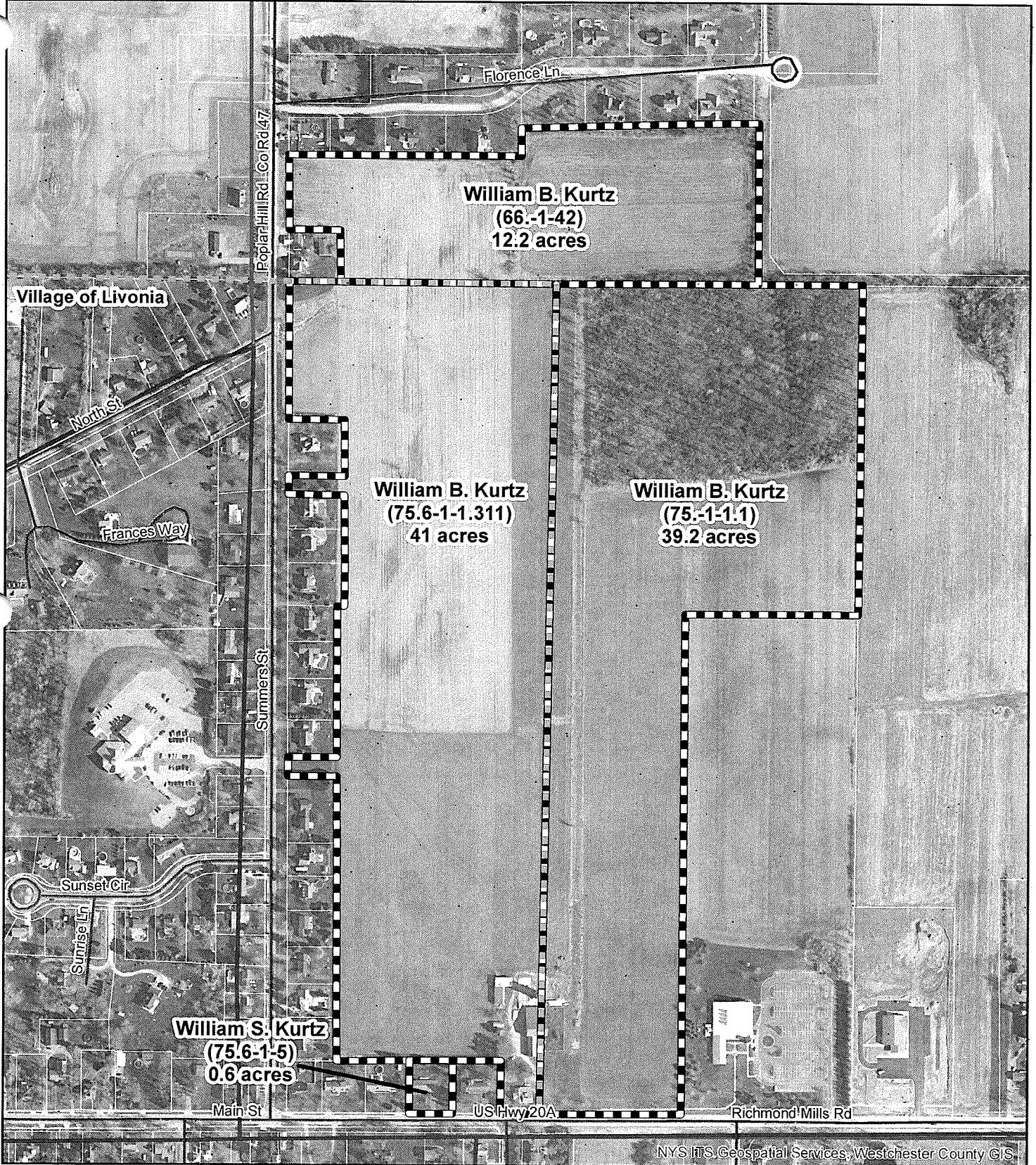
Taylor Wilkie, Farmland Specialist

"To protect the habitat, open space, and farmland of the Genesee Valley region."

www.GeneseeValleyConservancy.org
PO Box 73, One Main Street, Geneseo NY 14454
585-243-2190









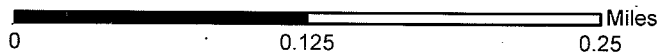
**William Kurtz (Kurtz Farm)
Village and Town of Livonia
93 acres**



NYS IT'S Geospatial Services, Westchester County GIS

Legend

-  Village of Livonia
-  Kurtz Tax Parcels
-  Tax Parcels
-  County Sewer Lines
-  County Waterlines
-  Roads



Map provided for general reference and is not survey quality.

Map by Genesee Valley Conservancy
12/16/2024 TW