

Village of Livonia
Board of Trustees Meeting
April 27th, 2022

Present: Mayor Cal Lathan, Rhonda Roeser, Cindy Pfeifer, Dan Coon, Chris Genthner, Bill Kurtz, Chris Hoffmann and Annette Meade.

Guest: Beth Ely Sleboda.

Mayor Cal Lathan called the meeting to order at 7:00 pm.

Open Public Hearing for the 2022-2023 Budget

Mayor Lathan stated that the Public Hearing will be open for the entire meeting.

M/2/C (B. Kurtz, D. Coon) to approve the minutes from the April 13th, 2022 meeting. Passed 5 to 0. There were no comments.

M/2/C (D. Coon, A. Meade) to approve the payment of claims # 257 to # 262 in the amount of \$7,216.51. Passed 5 to 0. There were no comments.

Annual Reorganizational Information

Please find this 2 page item attached.

Appointments:

Mayor Lathan noted that Assessor Lisa Bennett plans to retire in January, 2023. A new entry to Appointments is Our Artists in Residence, Kate Chesbro & family.

M/2/C (A. Meade, C. Genthner) to approve Appointments. Passed 5 to 0.

Procedural Resolutions

There were no changes.

M/2/C (D. Coon, A. Meade) to approve Procedural Resolutions. Passed 5 to 0.

Village Committees

The Economic Development: I & A Committee will be deleted.

The Joint Fire District: the Joint Water Works Committee will be deleted.

The Livingston County Mural Project, chaired by William & Betsy Kurtz will be added.

M/2/C (B. Kurtz, C. Genthner) to approve Village Committees. Passed 5 to 0.

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Poet Laureate Beth Ely Sleboda recited a poem that she had written titled: To The Team. Following the reading of the poem, Beth sang the song, "Many Voices, Many Visions" while she played the Mountain Dulcimer.

Mayor Lathan announced that this will be the last Reorganizational Meeting that he will preside over. He does not plan to run for another term.

DPW Personnel continued discussion.

Chris Hoffmann discussed employee vacation time, handling accrued time in the event of an employee resignation or retirement and circumstances that would enable an employee to continue health benefits upon retirement. This discussion will continue.

Reports

Local Law #1-2022 Large Scale Solar Installation

Adam Backus will be invited to help navigate moving forward with this Local Law. The Moratorium is in place until August of 2022.

Homes in the Village

High Street has had a tax search done recently.

Kathleen Moran told Trustee Annette Meade that within the next 6 weeks she will reach a decision on how to handle the condition of her house on Big Tree Road. The owners of the house on Linden Street were on the property for a visit.

Shanks

Mayor Lathan mentioned that the owners of Shanks have signed the contract, at the agreed upon price, for one year.

Livingston County Mural Project

Bill Kurtz stated that there will be a Band to play on July 16th. They are also looking for a Food Truck for that day. The committee will meet within two weeks. Coupons for ice cream from Twisters were discussed.

Art Park

The photo murals are done and they are beautiful. The Livonia School District will pay for them and take ownership of them. May 22nd at 2:00 is the Dedication of

the Art Park. A booklet will be printed to recognize and thank all of the people involved.

Village Parks

At Community Park some of the picnic tables have been removed and Chris Hoffmann recommended that they be donated to Hemlock Park and Hemlock Fairgrounds. Also, a pile of stone dust at Bowen Park could be donated to the Hemlock Fairgrounds for the racetrack.

M/2/C (B. Kurtz, C. Genthner) to declare that the surplus picnic tables can be donated to Hemlock Park and the Hemlock Fairgrounds. Passed 5 to 0.

M/2/C (B. Kurtz, D. Coon) to declare that surplus stone dust can be donated to the Hemlock Fairgrounds. Passed 5 to 0.

Sent By Ravens

Annette Meade informed the Board that the portable Food Pantry should be ready by May 4th to be placed at the Thrift Store.

Security Cameras

Chris Hoffmann told the Board that cameras will be purchased after the Budget is approved.

Autumn in the Village

Food Sponsor Applications will be sent out next week.

M/2/C (C. Genthner, B. Kurtz) to close the Public Hearing for the 2022-2023 Village of Livonia Budget. Passed 5 to 0.

M/2C (A. Meade, C. Genthner) to accept the 2022-2023 Village of Livonia Budget. Passed 5 to 0.

M/2/C (B. Kurtz, D. Coon) to adjourn the Village Board Meeting at 8:05 pm. Passed 5 to 0.

Respectfully Submitted,

Jo Ann Weber

VILLAGE OF LIVONIA BOARD OF TRUSTEES

ANNUAL REORGANIZATIONAL MEETING

APRIL 27, 2022

1. Meeting Called to Order
2. Flag Salute
3. Invocation
4. Appointments

Assessor	Lisa Bennett (Note)
Attorney for the Village	Law Office of Peter Skivington
Board Secretary	JoAnn Weber
Clerk/Treasurer	Cynthia Pfeifer
Deputy Clerk	Rhonda Roeser
Deputy Mayor	Christopher Genthner
DPW Foreman	Christopher Hoffmann
Marriage Officer	Christopher Genthner
Official Village Newspaper	Livingston County News
Our Artists in Residence	Kate Chesbro and family (Jack & Vivian)
Our Poet Laureate	Beth Ely Sleboda
Parking Enforcement	JoAnn Weber
Planning/Zoning and Code	Adam Backus/Julie Holtje
Village Depositories	Community/Five Star Banks
Village Engineer	Rick Henry (CPL)
Web Master	Hurricane Technologies

5. Procedural Resolutions

- (A) **Regular Board Meetings** will be scheduled for the second and fourth Wednesdays of each month at 7 PM.
- (B) **Special Meetings may be called** by the Mayor or a majority of the Board Members. A Legal Notice will be placed in the designated newspaper if time allows. Otherwise, notices will be posted in three locations in the Village and on the Village Website. Board Members will be notified of the meeting by phone or email from the member(s) calling the meeting.
- (C) **Authorization for advance approval** of claims for the following charges: Postage, Freight & Express charges, Public Utility Services, Petty Cash and Insurance Premiums.
- (D) **Establishment of Petty Cash Fund and Designate Custodians**
In accordance with Section 5-526 of the New York State Village Law, the Board of Trustees of the Village of Livonia hereby establishes the following petty cash funds:
General Fund - \$100.00

The Board of Trustees appoints the Village Clerk/Treasurer and the Deputy Clerk as custodians of the petty cash accounts for the 2022-2023 fiscal year. The petty cash funds and the designation of custodians will be re-established each year at the annual meeting of the Board of Trustees.

These funds will be operated according to the following criteria:

- 1) Expenditures will be made only for payment, in advance of audit and upon receipt of properly itemized bills for materials, supplies or services furnished to the Village and upon terms calling for cash payment to the vendor upon delivery. Expenditures from the petty cash will not exceed \$25.00. Sales tax will not be reimbursed.
- 2) A list of expenditures made from such petty cash account together with the bills supporting such expenditures, must be presented periodically to the Board of Trustees for audit. The Board must then direct the Village Treasurer to reimburse the petty cash account from the appropriate budgetary item in the amount equal to the audited bills. If any such bills, or portion thereof, are disallowed upon audit, it is the personal liability of the petty cash accounts from which the payment was made. Such custodian shall promptly reimburse the petty cash account equal to the amount disallowed.

6. Village Committees:

Art Park – Calvin Lathan, Kathy O’Neil, Laura James, Olie Olson
Autumn in the Village – JoAnn Weber, Rhonda Roeser, Daniel Coon, Annette Meade
Budget & Finance – Cynthia Pfeifer, Calvin Lathan
Christmas in the Village – William Kurtz, Christopher Hoffmann, Daniel Coon, Chandra Downs
Conesus Lake Watershed – Calvin Lathan
Economic Development – William Kurtz, Calvin Lathan
Joint Fire District – William Kurtz, Daniel Coon
Library – Christopher Genthner, Annette Meade
Livingston County Mural Project – William & Betsy Kurtz
National Grid – Christopher Hoffmann, Calvin Lathan
Newsletter – Rhonda Roeser, Calvin Lathan
Parks and Recreation – Christopher Genthner, William Kurtz, Christopher Hoffmann
Personnel – Christopher Genthner, Calvin Lathan
Public Safety (Parking/Traffic) – JoAnn Weber, Rhonda Roeser, Christopher Hoffmann
Public Works – Calvin Lathan, Christopher Hoffmann
Refuse/Recycling – Christopher Genthner, Annette Mead
Trails – Christopher Genthner, Robert Dewey
Tree Program – Christopher Hoffmann
Unity Task Force – Annette Meade, William Kurtz
Website – Cynthia Pfeifer, Christopher Genthner, JoAnn Weber, Rhonda Roeser

VILLAGE OF LIVONIA
Abstract of Unaudited Vouchers
GENERAL FUND

Total Claims: \$7,216.51

04/27/2022

Number 018

Voucher #	Claimant	Account #	Amount	Check	Date
257	RG & E 20011954565/GAS BILL FOR OFFICE	A1620.400	116.53		
257	RG & E 20011922448/GAS BILL FOR GARAGE	A5132.400	117.36		
257	RG & E 20014357956/GAS BILL FOR BOWEN PARK	A7110.400	20.89		
258	ALLIANCE DOOR & HARDWARE 65566/KEY, CUT MASTER KEYING-BOWEN PARK	A7110.400	31.00		
259	SHANKS ENTERPRISES INC B158361/REFUSE FOR APRIL 2022	A8160.400	6,291.67		
260	CHARTER COMMUNICATIONS 484332001041422/SPECTRUM INTERNET	A1620.400	89.97		
261	FRONTIER 58534631000701086/OFFICE PHONE	A1620.400	99.98		
261	FRONTIER 58534620101001856/GARAGE PHONE	A5132.400	67.18		
262	GENESEE LUMBER OF LAKEVILLE 312277/MISCELLANEOUS ITEMS	A5110.410	381.93		
Total:			7,216.51		



Cal Lathan <lathancal@gmail.com>

 **Later!**

Beth Sleboda <bethsleboda@gmail.com>
To: Cal Lathan <lathancal@gmail.com>

Wed, Apr 27, 2022 at 12:11 PM

At seven?

To the Team

Another Year has come and gone.
The days have hurried past.
You have toiled together
to make Livonia last.

There are so many things that must
be done from day to day,
to operate our village
in a safe, efficient way.

Compromises must be made
so visions can be met.
Congratulations to the team!
This is the best year yet.

Followed by "Many Voices, Many Visions," a song written by Charlotte Clarke. I will accompany myself on the mountain dulcimer.



**VILLAGE OF LIVONIA
SCHEDULE OF SALARIES OF ELECTED AND APPOINTED
OFFICERS AND EMPLOYEES**

	2021-2022	2022-2023
<u>TRUSTEES 3@ \$3000.00</u>	<u>\$7,500 pa</u>	<u>\$9,000 pa</u>
<u>MAYOR</u>	<u>\$5,500 pa</u>	<u>\$6,000 pa</u>
<u>CLERK-TREASURER – CINDY PFEIFER</u>	<u>\$15,000 pa</u>	<u>\$15,000 pa</u>
<u>DEPUTY MAYOR – CHRIS GENTHNER</u>	<u>\$3,000 pa</u>	<u>\$3,500 pa</u>
<u>DEPUTY CLERK - RHONDA ROESER</u>	<u>\$20,000 pa</u>	<u>\$20,000 pa</u>
<u>WORKING HWY FOREMANN - C. HOFFMANN</u>	<u>\$31.00 hour</u>	<u>\$32.20 hr</u>
<u>M.E.O. FULL TIME – ANDY WOLFANGER</u>	<u>\$27.90 hour</u>	<u>\$29.00 hr</u>
<u>M.E.O. FULL TIME – DAVID PROCTOR</u>	<u>\$18.00 hour</u>	<u>\$20.00 hr</u>
<u>PARKING ENFORCEMENT – JOANN WEBER</u>	<u>\$3,000 pa</u>	<u>\$3,500 pa</u>
<u>VILLAGE ATTORNEY – PETER SKIVINGTON</u>	<u>\$8,200</u>	<u>\$8,200pa</u>

*pa – per annum, salary