

**REGULAR MEETING, TOWN OF LIVONIA**  
March 1, 2018

A regular meeting of the Town Board of the Town of Livonia, County of Livingston and the State of New York was held at Livonia Town Hall, 35 Commercial Street, Livonia on March 1, 2018.

**PRESENT:** Eric Gott, Supervisor  
Andy English, Councilmember  
Matt Gascon, Councilmember  
Frank Seelos, Councilmember  
Peter Dougherty, Councilmember  
Colleen West Hay, Clerk  
Jim Campbell, Attorney, Town of Livonia

**OTHERS PRESENT:** Several Residents.

The Town Board meeting was called to order by Supervisor Gott at 7:00 PM. Clerk Hay led the pledge.

**OPEN SESSION / PRIVILEGE OF THE FLOOR**

No one wished to comment.

RESOLUTION 38-2018

**APPROVE MEETING MINUTES FROM 2/15/2018**

On motion of Councilmember English seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Seelos, Dougherty)  
Nays - 0

Resolved to approve the meeting minutes from February 15, 2018.

RESOLUTION 39-2018

**DISCUSS HURRICANE QUOTE AND NEXT STEPS**

Supervisor Gott mentioned that Clerk Hay wondered about the potential of forming a committee to look at our IT needs, and help prioritize action items from the audit. He also informed the board that he has a conference call scheduled with the state on Monday along with Clerk Hay and Attorney Campbell to discuss the Electronic Death Registry System.

On motion of Councilmember Dougherty seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Seelos, Dougherty)  
Nays - 0

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Resolved to authorize Clerk Hay to form a committee to advise the board on IT matters.

Councilmember Seelos asked if we could move forward with getting the Wi-Fi in the courtroom taken care of now, instead of waiting for the committee. The board was in agreement, and Clerk Hay will take care of scheduling that.

RESOLUTION 40-2018  
**APPROVE ANNUAL CONTRACT WITH CORNELL COOPERATIVE  
EXTENSION**

Supervisor Gott shared that Cornell Cooperative Extension has a schedule of events planned for the Chip Holt Nature Center already this year. He would like to take a comprehensive look at running it ourselves next year, but advises that we move forward with the contract for this year.

On motion of Councilmember English seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Seelos, Dougherty)  
Nays – 0

Resolved to authorize Supervisor Gott to sign the 2018 agreement with Cornell Cooperative Extension for programming at the Chip Holt Nature Center at a cost of \$3,700.

RESOLUTION 41-2018  
**APPROVE SHANKS FOR TOWN BULK CLEAN-UP EVENT**

Supervisor Gott announced that he contacted Bensons after our last meeting regarding providing services for our bulk clean-up event. They appreciated the opportunity, but only have 4 large containers, so they cannot handle our event at this time.

On motion of Councilmember Gascon seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Seelos, Dougherty)  
Nays – 0

Resolved to set bulk cleanup for June 2 or 9, 2018 from 7-10 AM and have Shanks provide the same service as last year.

Supervisor Gott will send an email to the board with the date after confirming with Shanks.

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RESOLUTION 42-2018

**APPROVE AUTOMATIC DOOR OPENERS FOR TOWN HALL**

Supervisor Gott announced that he is going to ask Ferrero Locksmith in Geneseo for pricing for automatic doors. He already has a price of \$5,000 for the two door openers. He would like a resolution to allow him to move forward at a cost not to exceed \$5,000. Clerk Hay asked if we could include a remote opener for her office.

On motion of Councilmember Seelos seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Seelos, Dougherty)  
Nays – 0

Resolved to approve the installation of automatic doors for the Town Hall at a cost not to exceed \$5,000.

RESOLUTION 43-2018

**APPROVE ENGINEERING FOR HEMLOCK SIDEWALKS**

On motion of Councilmember Gascon by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Seelos, Dougherty)  
Nays – 0

Resolved to start the engineering process to extend the sidewalks in Hemlock.

**EDUCATION CENTER UPDATE**

Supervisor Gott reported that the insulation is being installed in the education center at Vitale Park today, and the drywall will be installed next week.

Councilmember English asked about the cameras. Supervisor Gott answered that Hurricane put them in last week.

**BETTY MILES TO HELP ASSESSOR'S OFFICE WITH MAILING**

Supervisor Gott informed the board that he had a request from Assessor Lisa Bennett to ask Betty Miles to help 1 or 2 days to stuff envelopes for the notices they need to mail out. Supervisor Gott authorized it and wanted everyone to know.

RESOLUTION 44-2018

**APPROVE EXTENDING CONTRACT WITH EXTREME LAWN CARE**

Supervisor Gott shared that he talked to Mike Benson from Extreme Lawn Care about having them do the lawn care maintenance again this year. They will provide the service at the same price as last year (\$12,990). Supervisor Gott asked them about cleaning the

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beds and mulching around the pines at Hemlock Lake Park. They will do that for \$1,615 and will charge \$60/yard for mulch if needed for the library.

On motion of Councilmember English by Councilmember Seelos the following resolution was

ADOPTED    Ayes -            5 (Gott, English, Gascon, Seelos, Dougherty)  
                 Nays –            0

Resolved to renew the 2018 lawncare contract with Extreme Lawn Care at the same cost as 2017 (\$12,990); and further

Resolved to approve Extreme Lawn Care to clean the mulch beds and mulch around the pines at Hemlock Lake Park for a cost of \$1,615; and further

Resolved to approve a charge of \$60/yard for mulching at the Livonia Public Library if needed.

**PARKING LOT AT MAIN AND COMMERCIAL**

Supervisor Gott attended the Village Board meeting. He said they are moving forward with the parking lot at Main and Commercial streets. There is a potential for adding steel sculptures.

**LIBRARY FUNDS FROM DASNY**

Supervisor Gott said that our \$100,000 check from Dormitory Authority of the State of NY (DASNY) for the Library project was due to be cut yesterday. These are the funds that were secured by Assemblyman Nojay.

**SHORT TERM RENTAL COMMITTEE**

Supervisor Gott shared that one member of the Short Term Rental Committee will be out of state until April 9. He asked the board if they wanted to have Building & Zoning Director Adam Backus start without that member. Councilmember Gascon replied that he thinks we should get going on it quickly. Supervisor Gott added that we can start having meetings without that member, and they can join in when they get back. He thinks the committee should meet twice a month. The rest of the board was in agreement. Supervisor Gott added that Alison Houk will act as secretary for the committee. Supervisor Gott will have Mr. Backus coordinate with Attorney Campbell to schedule the first few meetings. Councilmember Gascon informed the board that he will be out of town May 11-18 and also the last week in May.

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RESOLUTION 45-2018

**RESCIND \$2 SECOND NOTICE MAILING FEE**

Attorney Campbell informed the board that there was a mistake made when the county had the tax bills were printed, and the \$2 second notice mailing fee was inadvertently left off the bills by ABS. The charge was established by Town Board resolution on 12/21/1995 at a fee of \$1 per parcel, and was increased by resolution to \$2 per parcel on 2/5/1998. The purpose of the charge is to recoup the cost of printing and mailing the second notices for unpaid taxes sent to property owners in March. Clerk Hay has requested that the fee be rescinded for 2018. She shared that taxpayers will be very upset if they pay the amount due listed on their bill only to have their payment returned for being \$2 short. Attorney Campbell feels that makes sense, and if the board agrees, they can rescind the fee by resolution and re-establish it later.

On motion of Councilmember Seelos by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Seelos, Dougherty)  
Nays – 0

Resolved to rescind the \$2 second notice mailing fee effective March 1, 2018.

**PRIVILEGE OF THE FLOOR**

- A resident mentioned that the sidewalk in front of the town hall needs fixing. Supervisor Gott acknowledged that the sidewalk and curbing have been hit by the snow plow and chunks have broken off. The plan is to repair those spots in the spring and to replace the dead plantings as well.
- Gene Bolster from the Conesus Lake Association (CLA) announced that there will be a Regional Summit Public Forum on Monday, March 26 from 6 to 8 PM at Monroe Community College. Anyone who is unable to attend in person will be able to view a live video stream of the event. Information about harmful algal blooms will be provided. In addition to talks by experts, there will be a panel discussion and an opportunity for local residents to share recommendations and ideas. He will provide Clerk Hay with information about the Summit for the web site.
- Charlie Braun from the CLA reported that 32 guests plus committee members attended the program at the Chip Holt Nature Center last night regarding terrestrial invaders. He reported on future programs:
  - The next program is Saturday at the county highway facility and will be

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geared toward code enforcement officers. The topic will be storm water and erosion control.

- The March 15 meeting on FEMA and flood insurance had to be postponed and has been rescheduled for May 2.
- On April 3 from 6 to 8 PM there will be a program on Aquatic Invasives at the Chip Holt Nature Center. Along with this, they will also present training on iMapInvasives, which is a cloud-based solution where residents can report findings. The way it works is that you download the app, which is available for both iPhones and Android phones, take a photo with your smart phone, and upload it. The GPS on your phone will identify the location of the invasive species. The Department of Environmental Conservation will verify the report if necessary. Then it becomes a permanent spot on the record.
- On May 30, there will be a storm water and erosion control evening session.

RESOLUTION 46-2018

**AUDIT OF CLAIMS**

On motion of Councilmember English seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Seelos, Dougherty)  
Nays – 0

Resolved to pay claims 187-208 in the amount of \$40,505.05 from the Abstract dated 3/1/2018.

RESOLUTION 47-2018

**EXECUTIVE SESSION**

On motion of Councilmember Seelos seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Seelos, Dougherty)  
Nays – 0

Resolved that this board enter into Executive Session with Attorney Campbell at 7:28 PM to discuss potential property acquisition.

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RESOLUTION 48-2018

**RETURN TO REGULAR SESSION**

On motion of Councilmember Gascon seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, English, Gascon, Seelos, Dougherty)  
Nays – 0

Resolved that this board return to Regular Session at 7:47 PM.

With no further business, on motion of Councilmember Seelos seconded by Councilmember Gascon, the meeting was adjourned at 7:47 PM.

Respectfully Submitted,

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Colleen West Hay, RMC  
Town Clerk