

REGULAR MEETING, TOWN OF LIVONIA
May 3, 2018

A regular meeting of the Town Board of the Town of Livonia, County of Livingston and the State of New York was held at Livonia Town Hall, 35 Commercial Street, Livonia on May 3, 2018.

PRESENT: Eric Gott, Supervisor
Matt Gascon, Councilmember
Frank Seelos, Councilmember
Peter Dougherty, Councilmember
Wendy Liesegang, Deputy Clerk
Jim Campbell, Attorney, Town of Livonia
Andy English, Councilmember

ABSENT: None

OTHERS PRESENT: Several Residents.

The Town Board meeting was called to order by Supervisor Gott at 7:00 PM. Gary Parisella led the pledge.

OPEN SESSION / PRIVILEGE OF THE FLOOR

Betty Miles, President of the Livonia Historical Society, wanted to know if the historical society could be included under the Town's insurance in order to save money. They have insurance through Erie Niagara at \$1,313.95/yr. Jim Campbell will reach out to the Chanler Agency to see if this is possible but normally it's not allowed; there needs to be a connection between the town and entity in order to do so. The Town Board is interested in having Jim to look into it. The Town Board tried this with the Jack Evans Center but it didn't happen.

A resident asked if the Town pays for the Library's insurance. Supervisor Gott said the Town carries insurance for the library because the Town owns the building. Attorney Campbell said if the Town does not own a building it normally would not be covered. The Town doesn't own the historical society building. However, if the historical society should go out of business, it becomes the Town's responsibility to take over maintenance of the building.

Rachael Woolever, Prevention Specialist from the Council on Alcohol and Substance Abuse of Livingston County, offered herself as a resource for drug and alcohol prevention in the area.

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A resident raised a concern about the snow being plowed onto the lawn of the library. He says it becomes black and ugly, and thinks it should be dumped in a better spot as it's an eyesore in front of the new building. Supervisor Gott will talk to Village Mayor Cal Lathan about it.

RESOLUTION 79-2018

APPROVE MEETING MINUTES FROM 4/19/2018

On motion of Councilmember Seelos and seconded by Councilmember Gascon the following resolution was

ADOPTED Ayes - 5 (Gott, Seelos, Gascon, Dougherty, English)
Nays - 0

Resolved to approve the meeting minutes from April 19, 2018.

TOWN CLERK'S REPORT – APRIL 2018

Deputy Clerk Liesegang gave the following financial report for APRIL 2018:

Paid to Supervisor for the General Fund	\$2,599.70
Paid to County Treasurer for Dog Licenses	\$259.00
NYS Comptroller's Office (Bingo and Games of Chance Licenses)	\$0.00
Paid to NYS Ag & Markets for the Spay/Neuter Program	\$84.00
Paid to NYS Environmental Conservation for Hunting/Fishing Licenses	\$284.59
State Health Department (marriage licenses)	\$45.00
TOTAL DISBURSEMENTS	\$3,272.29

IT Committee Update:

- Hurricane Technologies is coming Monday, May 7 to consolidate the Laserfiche drives.
- Alison Houk's new computer has been installed (Building & Zoning Clerk)

Newsletter

- Clerk Hay will be working on the Summer Newsletter this month. Please email articles to her by May 25 for inclusion. This issue covers the months of June, July and August.

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Bulk Clean-up

- Bulk Clean-up information is now available on the web site. Tickets are available by contacting the Town Clerk's Office in person or by phone.

Conferences and Trainings

- Clerk Hay attended the New York State Town Clerks conference April 21-25. She earned 8 hours (4 credits) toward her Certified Municipal Clerks designation.
- Clerk Hay will attend the New York Certified Municipal Clerks training in Albany July 15-18. After that, she will be eligible to receive her CMC designation.
- Deputy Clerk Liesegang attended a Records Management training on Electronic Records Management given by the NYS Archives which we hosted at the Town Hall May 2.

RESOLUTION 80-2018

APPROVE TOWN CLERK REPORT FOR APRIL 2018

On motion of Councilmember Dougherty seconded by Councilmember English the following resolution was

ADOPTED Ayes - 5 (Gott, Gascon, Seelos, Dougherty, English)
Nays – 0

Resolved to approve the APRIL 2018 Town Clerk Report.

TOWN BOARD MEETING DATES/TIMES FOR SUMMER 2018

Supervisor Gott proposed changes to the Town Board Meeting times for the summer. There would be only one meeting a month for June through September which will be held the first Thursday of the month. The Town Board meetings will be held on June 7 at Vitale Park, July 5 at Hemlock Park, August 2 at Vitale Park and September 6 at the Town Hall. All meetings will begin at 7:00pm. Additionally, December will also only have one meeting on December 6.

RESOLUTION 81-2018

TOWN BOARD MEETING DATES/TIMES FOR SUMMER 2018

On motion of Councilmember Gascon seconded by Councilmember Seelos the following resolution was:

ADOPTED Ayes - 5 (Gott, Gascon, Seelos, Dougherty, English)

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Nays – 0

Resolved to have the Town Board meet only on the first Thursday of the month for June, July, August, September and December. The Town Board meetings will be held on June 7 at Vitale Park, July 5 at Hemlock Park, August 2 at Vitale Park and September 6 at the Town Hall. All meetings will begin at 7:00pm. Additionally, December will also only have one meeting on December 6.

PART-TIME CLERK

Supervisor Gott said he was told that part-time clerk Matt Morley has left his position and that we need a resolution to hire Sara Schlinger as the new part time clerk beginning April 25 at \$10.40/hr.

RESOLUTION 82-2018

PART-TIME CLERK

On motion of Councilmember English seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Gascon, Seelos, Dougherty, English)
Nays – 0

Resolved to approve the hiring of part-time clerk Sara Schlinger beginning April 25 at \$10.40/hr.

YOUTH SERVICES SPECIALIST WAGE

Supervisor Gott said the Library asked for a wage change for Caitlin Crilly, Tech and Youth Services Specialist. The current salary is \$25,500/yr. The Library requested a salary range of \$32,000 to \$34,000/yr. The Town Board discussed this and agreed upon a salary of \$30,000/yr.

RESOLUTION 83-2018

YOUTH SERVICES SPECIALIST WAGE

On motion of Councilmember Gascon seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Gascon, Seelos, Dougherty, English)
Nays – 0

Resolved to increase the annual salary of Caitlin Crilly, Tech and Youth Services

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Specialist from \$25,000/yr. to \$30,000/yr.

UPGRADES TO SANDER RACK AT HIGHWAY DEPT

Mike Barnard had to repair the sander rack at the Highway Department at a cost of \$3,000. Supervisor Gott says steel needs to be installed on the outside of the rack because it's getting old and weathered. Highway Superintendent Dave Coty wants it to match other buildings and improve the look. The estimate is \$5,800 to put steel on the building by Mike Barnard with the prevailing wage of \$50/hr. This is a standard wage. This would come out of the Highway fund, and because Superintendent Coty did not use all of his money, the Town Board would like to do this. Councilmember Gascon thinks the work done by Mike Barnard is good as he has done several jobs for the Town in the past with positive results.

RESOLUTION 84-2018

UPGRADES TO SANDER RACK AT HIGHWAY DEPT

On motion of Councilmember Gascon seconded by Councilmember Seelos the following resolution was

ADOPTED Ayes - 5 (Gott, Gascon, Seelos, Dougherty, English)
Nays - 0

Resolved to allow Superintendent Coty to pay Mike Barnard to install steel around the outside of the sander rack at the Highway Department.

HEMLOCK SIDEWALK REPAIR

Supervisor Gott said there will be a meeting in the gymnasium of the Jack Evans Center on June 6 at 6:30pm to discuss the sidewalk project in Hemlock from Adams Road to top of the hill.

RESOLUTION 85-2018

HEMLOCK SIDEWALK REPAIR

On motion of Councilmember Gascon seconded by Councilmember Dougherty the following resolution was

ADOPTED Ayes - 5 (Gott, Gascon, Seelos, Dougherty, English)
Nays - 0

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Resolved to conduct an Information Meeting, June 6 at 6:30 p.m.in the gymnasium of the Jack Evans Center, 4705 Main St., Hemlock, to discuss the Hemlock sidewalk project.

PRIVILEGE OF THE FLOOR

Councilmember Gascon gave an update on Hemlock Park. He recently cleaned up the pavilion and removed some old cookers. He said many trees had fallen down since October. He asked Highway Superintendent Coty to remove them back in October but they have not been removed. Since speaking with Superintendent Coty there is another tree down and two more uprooted with once tree collecting standing water where the roots came up. Someone stuck a “No Swimming” sign on the tree. Councilmember Gascon is worried someone is going to get hurt and proposed that if Superintendent Coty can’t do it, we should hire someone else. There are also two smaller dead trees that should be removed, also. Supervisor Gott will ask Superintendent Coty to get pricing to get this done. He mentioned Galbraith Tree & Shrub, Liberty Tree Service and Chris Bausch. Councilmember Gascon wants to put caution tape on trees.

NO MOTION NEEDED

Councilmember Gascon also wants to ask people on social media to get volunteers at Hemlock Park to help with flower gardens and clean up like we do at Vitale Park. Supervisor Gott has asked Sheriff Dougherty if we can get inmates to help at the Town Hall as well as Hemlock Park. A student from the high school said there are students who need about 30 hours of volunteer hours each. Supervisor Gott will call Angela Grouse at the school to get the help so Seniors can get their hours in to graduate.

Supervisor Gott said Sheila Staley will continue to take care of bathrooms this year as she has before including the new building at Vitale Park and Hemlock. The bathrooms will be opened on May 18 but he is trying to get them opened prior to that.

George Schuster asked to reiterate what the insurance will be on the historical society. He asked Attorney Jim Campbell if other historical societies get insurance coverage and how they acquire their coverage.

A resident said the ditches on Pebble Beach Road have been dug out but were not done well as there are still leaves and twigs in them, and he is getting too old to clean out leaves from the ditches. Supervisor Gott will ask Superintendent Coty to look into this.

